

# PUBLIC RECORDS REQUEST

## CLARK COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

While not mandatory, filling out this form will help us provide the public records you are requesting, in a more timely fashion.

Name of Requestor:	
Street Address:	City, State, Zip:
Phone Number:	Today's Date:
With as much specificity as possible, please describe what records you want to review. (please print)	
<p>Clark County Board of Developmental Disabilities provides photocopies of public records according to the following schedule: 10 copies or less - no charge; 11 copies or more - 10 cents each. All requests require advance payment. Mailing charges are assessed at actual cost. There is no charge to inspect records while in Clark County Board of Developmental Disabilities buildings. Please check your preference below.</p> <p><input type="checkbox"/> I would like to inspect these records in the building when they are ready.</p> <p><input type="checkbox"/> I would like these records copied, and I will pick them up when they are ready.</p> <p><input type="checkbox"/> I would like these records copied and mailed to me at the address on this form.</p>	
Name of Board employee handling request:	Date request was completed: