



PRESS RELEASE: Calamity Notification Process for Weather / Facility Emergencies

A calamity is an event that includes but is not limited to inclement weather, natural disasters or potentially harmful maintenance problems. A calamity event can result in delayed transportation, early release, no transportation or the closing of one or more facilities.

In the event that a calamity is declared affecting the operation of Quest Adult Services, TAC Industries, a County Board of DD facility, or transportation vehicles, Transportation Services implements a **“Plan Designation”** system when notifying the media. The Board has designated the following media sources to broadcast calamity notifications:

- TV: WDTN Channel 2, WHIO Channel 7, ABC/WKEF Channel 22, Fox/WRGT Channel 45,
And Columbus Stations ABC 6/Fox 28, 10TV/ONN, WCMH/NBC4
(Check TV and cable listings for appropriate channel)
- RADIO: WKSW101.7 FM, WHKO 99.1 FM, WEEC 100.7 FM, WHIO 1290 AM

THE MEDIA ANNOUNCEMENT WILL STATE: DEVELOPMENTAL DISABILITIES OF CLARK COUNTY, OR CLARK COUNTY BOARD OF DEVELOPMENTAL DISABILITIES OR CLARK COUNTY BOARD OF DD. (WE SUBMIT DEVELOPMENTAL DISABILITIES OF CLARK COUNTY TO ALL MEDIA, HOWEVER, WE CANNOT ENSURE THAT IT WILL BE DISPLAYED AS SUCH)

Transportation Services will also carry notifications of delays, closings, and special announcements for the program related to calamities on their voice mail system. Calling 937-328-5240 will allow access to these announcements. During the greeting, please press ‘41’.

The media restricts the amount of information that can be given through their system. The Board has developed the following **“Plan Designations”** to allow individuals, parents, and caregivers to know what a particular situation may mean for transportation and work.

It will be each department head’s responsibility to explain to their staff what the **“Plan Designation”** System means in reference to their work responsibilities. It will be up to the department head’s discretion to determine if any additional staff notification is necessary for their department.

Plan Designations:

PLAN A: TWO HOUR DELAY

A delay will be used to allow road conditions to improve for County Board bus transportation which serves TAC Industries and Quest Adult Services, or to allow for building maintenance issues to be evaluated / resolved at a facility. All facilities will be open normal hours if a transportation service delay is declared. If a building maintenance issue exists, the facility may not be open normal hours, and the department head will determine how this affects staff.

All other transportation modes (Community Placement, SCAT, WorkPlus, etc) will be operating on a normal schedule, weather permitting. If an individual is using a contracted transportation system (like SCAT) and that transportation provider uses a “Void System”, it is the responsibility of the individual/family to contact the transportation provider when they do not need picked up due to a facility closing. ***Protect your transportation, call the transportation provider.***

PLAN B: NO COUNTY BOARD BUSES

Road conditions are such that County Board bus transportation which serves TAC industries and Quest Adult Services, will not be available for individuals to reach the adult day habilitation facilities. All facilities will be open their normal hours. All other transportation modes (Community Placement, SCAT, WorkPlus, etc) will be operating on a normal schedule, weather permitting. If an individual is using a contracted transportation system (like SCAT) and that transportation provider uses a “Void System”, it is the responsibility of the individual/family to contact the transportation provider when they do not need picked up due to a facility closing. *Protect your transportation, call the transportation provider.*

PLAN C: EARLY DISMISSAL

Weather conditions are deteriorating, or an event occurs at one or more facilities that may prompt the need to transport individuals home early. Normal facility hours will be maintained unless conditions warrant closure. Attempts will be made to notify all families and provider agencies.

PLAN D: CLOSING OF A FACILITY

In the event of a maintenance or weather emergency that would require a facility to be closed, the affected facility will be designated in the information area on the TV screen or in the press release to Radio Stations. Staff would not report unless otherwise directed by their department manager.

All other transportation modes (Community Placement, SCAT, WorkPlus, etc) will be operating on a normal schedule, weather permitting. If an individual is using a contracted transportation system (like SCAT) and that transportation provider uses a “Void System”, it is the responsibility of the individual/family to contact the transportation provider when they do not need picked up due to a facility closing. *Protect your transportation, call the transportation provider.*

PLAN E: PROGRAM WIDE CALAMITY

In the event of a severe winter storm or other significant event, all program facilities would be closed to visitors. Only mission essential personnel would be required to report to work as directed by their department managers. It would be the responsibility of department managers to designate mission essential positions (staff) based on the circumstances.

Site Designations – Abbreviations used with media to indicate buildings/dept.

- (a) ADM – Administrative, Compliance, Fiscal, Maintenance, Human Resources
- (b) CLS – Community Living Services
- (c) ECC – Early Childhood Center
- (d) Quest – Adult Services Quest Facility
- (e) RES - F. F. Mueller Residential Services
- (f) TRA - Transportation Services

EXTREME LOW TEMPERATURES

When very low temperatures exist during the winter, we want to remind individuals to take extra precautions to prevent exposure to the cold. When temperatures drop below twenty degrees, blowing wind can create wind chill temperatures causing frostbite and hypothermia. Consumers are encouraged to dress in layers of clothing for added warmth and not to expose any skin to the cold air. Particularly cover the hands, face, and ears. Wait indoors if the residence is a brief walking distance to the bus pickup point, or wait in a heated vehicle at the pickup point.

In severe weather, busses and vans attempt to maintain their schedules, but delays are possible depending on road conditions, and extra time needed at pick-up points. Always listen to the appropriate radio or TV station for any lengthy delays.

Parents, Consumers, Caregivers, and other interested parties are encouraged to make their own decision concerning health risks and exposure to the cold that may adversely affect the Consumer. If in the best interest of the Consumer, the decision is made not to come to work or to utilize other transportation, please call transportation 937-328-5240 x41 or the alternative transportation provider to cancel your transportation in a timely manner to prevent receiving a transportation void.

If you have any questions, please contact Bob Bender, John Reed or Betty Moore at 937-328-5240.