

DEFINITIONS

Homemaker Personal Care: is provided in a person's home and/or community settings and helps a person with daily living activities such as personal hygiene, dressing, eating, housekeeping, medical appointments and community outings specified by the individual plan.

Transportation: means a service offered in order to enable individuals served on a waiver to gain access to waiver or other community services, activities, and resources specified by the individual plan.

Informal Respite: is support on a short term basis to a person who receives the waiver to give family members a break specified by the individual plan.



DEVELOPMENTAL
DISABILITIES
OF CLARK COUNTY

Developmental Disabilities of Clark County offers the following services to Independent Providers:

- Technical Assistance in completing applications
- Training
- BCII Background Checks

Contact for Questions:

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Independent Providers

Technical Assistance Guide



DEVELOPMENTAL
DISABILITIES
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WHERE PEOPLE GROW

Pre-Application Requirements

The following standards apply to each independent provider; These standards must be met before certification is granted. Independent providers must submit evidence of the following upon application.

1. Proof that you are at least 18 years of age
2. Copy of a high school diploma or GED
3. Valid Social Security Number
4. A State of Ohio identification, a valid driver's license, or other government-issued photo identification
5. A current report from the Bureau of Criminal Identification and Investigation (BCII) which demonstrates he/she has not been convicted of or pleaded guilty to any of the offenses listed in division (E) of section 5126.28 of the Ohio Revised Code; a criminal record check by the Federal Bureau of Investigation is required for those who cannot present proof that they have been residents of Ohio for the five-year period prior to the date of the background investigation
6. Have completed eight (8) hours of training that addresses the following topics:
 - Overview of serving individuals with developmental disabilities
 - Rights of individuals set forth in sections 5123.62 to 5123.64 of the Ohio Revised Code
 - Overview of basic principles and requirements for providing HCBS waiver services
 - Requirements of rule 5123:2-17-02 (Incidents Adversely Health and Safety) of the Ohio Administrative Code
 - Universal precautions for infection control, including hand washing and the disposal of bodily waste
7. Hold a valid certification in First Aid (American Red Cross or equivalent)
8. Hold valid certification in CPR (American Red Cross or equivalent)

Note: if you are applying for Transportation services, you will also need to submit proof of car insurance, a currently valid Ohio Driver's License, and a Driver's Abstract.

Resources & Potential Costs

Item/Activity	Potential Cost	Resources
Criminal Background Check	BCII \$22 - \$62	<i>Clark County Educational Service Center 937.325.7671</i>
(A criminal records check is considered current if it is not more than one year old)	FBI \$24 - \$64	<i>Clark County Sheriff's Office 937.521.2114</i>
Cost is dependent on the agency processing the background check.		<i>Springfield Deputy Registrar (License Bureau) 937.328.5166</i>
		<i>Springfield Clark CTC 937.325.7368</i>
		<i>Clark County Board of Developmental Disabilities (BCI only) 937.328.2729</i>
8-hours required training		
Overview of serving individuals with developmental disabilities	\$20—\$95	<i>Clark County Board of Developmental Disabilities 937.328.2729</i>
Incidents adversely affecting health and safety (MUI/UI)		<i>Ohio Association of County Boards Training Center www.oacbddd.org (click on Training Center)</i>
Individual Rights		<i>www.ceucertificates.com</i>
Overview of basic principles and requirements for providing HCBS waiver services		<i>Train to Excel 937.371.4343</i>
Universal Precautions		
Evidence of a valid CPR certification	\$34- \$90	<i>Springfield Family YMCA 937-323-3781</i>
Evidence of a valid First Aid certification		<i>American Red Cross 937.399.3872</i>
		<i>American Heart Association 800.AHA.USA1</i>
		<i>Clark County Board of Developmental Disabilities 937.328.2729</i>
Total	\$100- \$311	